

TENTATIVE AGENDA for Executive Meeting June 6/94

- Location - Comox Legion at 1 p.m.
- Roll call by secretary
- President - Introduction and welcome to new H.& W. representative for Comox/Courtenay area Allan Dawber
- Minutes of April 14/94 meeting - summary by Les Hasiuk

COMMITTEE REPORTS

- Finance - Tom Dandino
- Health & Welfare - Nes Hasiuk
- Membership/Newspaper - Ron Collette
- Elyse Hunt
- Correspondence
 - Letter sent to Comox Legion expressing our appreciation for use of hall.
 - Letter from Past-Pres R. Morley. We will defer this to Unfinished business #3.

UNFINISHED BUSINESS

1. Workshop for Branch members - Chilliwack - Sept 8/94 to Sept 10/94
Discussion and selection of delegates.
2. Review of Annual General Meeting and concerns.
 - (a) Change of venue for next meeting to Westerly.
 - (b) Change of schedule to shorten time period of meeting.
i.e. start luncheon @ 12 noon and proceed to meeting by 1 p.m. with adjournment by 2 p.m.
 - (c) Summer schedule of Executive meetings - cancel for July and August?
 - (d) Schedule remaining Gen meeting for Fall and Winter and include in Sept. On-Guard insert.
 - (e) For future General Meetings request Committee Chair to brief written report to Les.
3. Insert to Sept/94 ON-GUARD
 - request an up-date plan from Ron Collette
 - R. Morley's letter and suggestion for newsletter.
4. Program Director Position - find chairperson for position.
5. New Business - ?
 1. Review membership and delete unpaid members.
6. ADJOURNMENT!

DRAFT
5 May

B.C. REGIONAL WORKSHOP/CONVENTION 94
HOSTED BY - CHILLIWACK BRANCH

94BCW/C3.WPS

PROGRAM

THURSDAY 8 SEPTEMBER. At RAINBOW COUNTRY INN-(Best Western) CHILLIWACK

6:00 PM.- 9:30 PM. Pre-Registration, & Host Branch Reception
Material Hand-outs, Booth sales of FSNA items.

FRIDAY 9 SEPTEMBER.

7:45 AM.- 8:30 AM. Last minute Registration for "drive-in" attendees,
and arrivals after 9:30 PM on Thursday.

8:30 AM.- 8:45 AM. Introductions - WELCOME - THEME - Opening Announcements.
Chairman - Colin Crutch

8:50 AM.-10:15 AM. SESSION I - F.S.N.A. History & Organization,
"Why Presidents" Discussion
Presenter - Grant Wagner

1 15 AM.-10:30 AM. Coffee break

10:30 AM.-12:00 AM. SESSION II - 14 B.C. BRANCH PRESIDENTS' REPORTS -
Max Time/Pres. "5.00" mins (Hand-in written report
for Sec). Chairperson - Colin Crutch

12:01 PM.-1:00 PM. Luncheon (not-hosted)

1:00 PM.- 1:55 PM. SESSION IIIA COMMUNICATIONS - Concept & Practical
Presenter - Pat Wagner

2:00 PM.- 2:45 PM. SESSION IIIB COMMUNICATIONS - Data Processing -
- The New System - Presenter - Keith Patterson

2:45 PM.- 3:00 PM. Coffee Break

3:00 PM.- 3:55 PM. SESSION IV REVISED NATIONAL REPORTS & RETURNS
Presenter - Keith Patterson or Colin Crutch

4:00 PM.- 5:00 PM. Demonstration "Walk-through" Reporting Exercise
in PLENARY.
To focus on Manual reporting inputs from the Field.
plus how, and when, Computer linking can be used.

NOTE:- Amendments to Administrative Guidelines for Branches Manual,
and all new FSNA FORMS will be available.

6:00 PM.- 6:30 PM. "OPEN FSNA MEMBER BANQUET" - Pre-Dinner Socializing

6:30 PM.- 8:40 PM. BANQUET - KEYNOTE SPEAKER - Frank Lancaster
(Expect 175 (PAST PRESIDENT) Topic - Governance & Decision-Making
for Banquet)

8:45 PM.- 10:00 PM. OPTION (1) Syndicate demos of National Computer
System in action, processing sample Branch inputs;
Attendees to have "Hands-On" experience.
Presenter - Keith Patterson/Assistants

OPTION (2) F.S.N.A. Community Outreach, a TV Video;
Seniors' Forum presentation - Moderator - Pat Wagner

SATURDAY 10 SEPTEMBER.

- 8:30 AM.- 10:15 AM. SESSION V FINANCIAL ADMINISTRATION - Branch Budget
(involves an exercise in Syndicate)
Chairperson - Frank Lancaster
- 10:15 AM.- 10:30 AM. Coffee Break
- 10:30 AM.- 12:00 AM. SESSION VI INTRO. TO REGIONAL ISSUES (PLENARY SESSION)
Then 3 syndicates on REGIONAL ISSUES & Development of
Resolutions - Some for 1995 NATIONAL CONVENTION;
- Include Regional Split for Resolution format.
Chairperson(s) - Colin/Frank/Grant/Pat
- 12:01 PM.- 1:00 PM. Luncheon
- 1:00 PM.- 1:45 PM. SESSION VII - RECRUITING/RETENTION
Chairperson - Frank Lancaster
- 2:00 PM.- 2:45 PM. SESSION VIII - REGIONAL RESOLUTIONS in PLENARY
Chairperson - Colin Crutch
(Syndicate Spokespersons to Present)
Ask Bev Sherman to be Recording Secretary
- 3:15 PM.- 3:45 PM. Coffee Break
- 3:45 PM.- 4:30 PM. SESSION IX - TOWN HALL PANEL DISCUSSION
(A Free-for-All Round-Up Session)
(All SESSION Chairpersons/Presenters to be on the panel).
Each to have a short period to speak on a subject of choice.
Then the "floor" will be thrown open to questions/comments.
Chairperson - Doug Sanders, Deputy Reg. Director B.C.& Yukon
- 4:35 PM.- 4:45 PM. Workshop Evaluation Forms to be completed, & handed in.
- 4:45 PM.- 5:00 PM. - LAST PLENARY SESSION -
Closing Remarks by Colin Crutch - Regional Director
- 5:15 PM.- BED TIME OPTION (1) Through the balance of afternoon & evening.
Practical sessions on using personal computers for
Branch Data-Processing; with run-throughs on using the
National customized Paradox for Windows as a Branch
program. A Branch Worker "checked-out" on the revised
manual forms will be present to give assistance.
Chairperson - Keith Patterson/ Assistants.
- OPTION (2) FSNA Community Outreach, a TV Video:-
Seniors' Forum Presentation Moderator - Pat Wagner

NOTES:-

1. Branches with their membership lists on PC DOS computers, but using different software programs, should bring a disk with their membership listing, & see if their program's format permits their Branch data to be sent to National Office, & "converted" into the National Program format. The MacIntosh to DOS challenge will also be addressed; bring disk.

2. Branches are urged to send "at least" two attendees. The maximum attendees allowed per Branch is four; except Vancouver whose numbers qualify them for 5 voting delegates.

Host Branch workers, & "workers" invited from other Branches, are not counted in this limit.

Voting on Regional Convention Resolutions to use the National Convention Delegate Formula for voting delegate status. Branch attendees who are not voting delegates are invited to all Regional Convention sessions, and to participate in discussions; (subject to time restraints, but only if time becomes a problem).

3. All Branches are offered a 1-room-per-Branch subsidy for Thurs. & Fri. nights; plus a further 1-room-per-Branch subsidy for Saturday night to all Interior, & Vancouver Island Branches, plus invited Branch workers. All rooms have two Queen-sized beds. Branches can plan accommodation with their attendees. Many rooms are on the same ground floor as the Convention Rooms. We may "overflow to the second floor. Advise preference for a "non-smoking room."

The booking of rooms is delegated to Branch attendees;- Call your reservation to 1-800-665-1030 Rainbow Country Inn, (Best Western), 43971 Industrial Way, Chilliwack, B.C.(directly north of Highway 401).

Leave the Freeway at the LICKMAN ROAD overpass, which is the first of a series of Freeway exits as you reach Chilliwack from Vancouver.

5. No funding subsidy is offered for transportation, to & from the Workshop,(nor ferry costs), nor any meals except the Banquet. All Branches are subsidized the cost of four Banquet seats, plus an extra seat for the Branch authorized five voting delegates. NOTE:- Branch Members invited to attend & "help as Workshop/Convention Workers" will be fully subsidized.

6. Travel Claim forms will be placed in each of the Branch kits for each of their attendees, at the Registration Desk. Attendees can use one claim to attain their "Branch" re-imbursement. (If Branches are offering one!) Branches can use the other claim to request the appropriate Regional re-imbursement for their quota of rooms.

7. The Regional Director's Budget will bear the Banquet cost directly.

A non-attendee FSNA Branch member may come to the Banquet and bring a guest. These members must advise the Chilliwack Branch Office 795-6011 of their intention to attend the Banquet seven days in advance of the Regional Convention; so the Rainbow Inn caterers can be advised of total numbers. Payment in advance is preferred to reduce a slow-down collecting money at the door. A firm decision on this will be made later.

It only affects those not attending the main Workshop/Conference.

8. Arrangements will be made to meet those arriving at Vancouver by air who do not plan on renting a car at the airport. Chilliwack is outside the "range" to pick-up a rented car at the airport and drop it in Chilliwack without incurring a high drop charge. If you plan to keep the rented vehicle throughout your visit, and return it to the airport on departure this problem does not arise.