



**National Association of Federal Retirees  
North Island – John Finn Branch (BC06)  
Minutes – Comox Legion  
Tuesday, November 1, 2022**

**Call to Order** – 1:00 pm

**Welcome:** President, Norma Dean, welcomed everyone.

**Attendees:** Norma Dean, Scott Hodge, Bill Turnbull, Cecile Turnbull, Lena Jenkins, Gordon Richardson

**Absent:** Warren Kelley, Cherie Kelley, Steve Bunyan, Lorene Hill

**Approval of the Agenda:** Moved by Norma, 2nd by Scott with the addition of Newsletters and Certificates.

**Approval of Minutes:** of Executive meeting from Tuesday, September 6, 2022- all approved. There was no October meeting.

**Committee Reports:**

- **Financial Reports** – Bill Turnbull - We have \$52,429.66 in the bank with petty cash assets of \$575.00. Total Income for the year to date is \$11,396.00 with total expenses of \$22,913.43 leaving a deficit of \$11,517.43 largely due to the 40<sup>th</sup> Anniversary Branch Luncheon.
  - **2021 Financials Submission to National** – Each year we submit prior year reports and the AGM Minutes to National Office. NO has calculated our Branch Excess Surplus as \$13,998 based on average annual net expenses of \$13,384 for the 2017-19 period. There is no allowance for inflation even though costs have gone up.
  - Branch share of dues will increase from 18% to 20% in 2023.
- **Membership** – Bill for Steve – 584 Single, 703 Doubles, for a total of 1990 members. 1991 in the CRM data base due to an orphan partner. NO informed us during the meeting that the missing primary member had been found giving us 704 doubles and 1992 members.
- **Newsletter** – Cherie Kelley, unable to attend – submissions due November 1, 2022
- **Health Benefits** – Gordon Richardson's report is attached. Gordon investigated the Medoc 'Family Program' and how some couples can be covered on a single NAFR membership.
- **Communications** – Bill Turnbull reported that the website is up to date. Corrected minutes from the last executive meeting were uploaded.
- **Advocacy** – Warren Kelley, unable to attend. Not much is happening at this time.

- **Programs** – Lorene Hill, unable to attend. Cecile gave an update for the Christmas meeting with 39 tickets sold. Hoping that the newsletter gets out to get more members attending. Tickets must be purchased in advance.
- **Welfare** – Lena Jenkins reported that four members had passed from August to October.

#### **New Business:**

- **Transfer of treasurer's responsibilities** – Bill and Scott will get together to arrange transfer of treasurer job. Aaron Wise at NO will work with Scott when needed.
- **Equipment for new Treasurer** – Cecile moved that up to \$1,500.00 be authorized to buy a computer and equipment for the Treasurer. Seconded by Gordon. All approved.
- **Establish e-mail accounts for executive** – Due to the recent rash of phishing e-mails, Bill was asked to set-up generic e-mail accounts @ nijf.ca.
- **Feedback on Reserves Template** – Norma went over details of the reserves template.
- **Vacant Board positions** – We are looking for recruits
- **Zoom Subscription Renewal** – It was agreed to keep subscribing to ZOOM via NO for another year. Bill will advise them.
- **Newsletters** – There will be a quarterly Association insertion in the Totem Times.
- **Certificates** – Norma asked Bill to image the certificates we received at our 40<sup>th</sup> Anniversary Meeting in June to add to the Website. The certificates will be on display at future meetings. Bill will add the certificate images to the Branch History page.

#### **Adjournment.**

**Next meeting: Tuesday, December 6, 2022 – Luncheon at the Black Finn Restaurant for the Executive and spouses at 11:30 a.m.**

**Attachment – HBO Report**

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Cecile Turnbull – Secretary

Norma Dean – President

## **HBO REPORT – by Gordon Richardson**

### **FOR NOVEMBER 2022 EXECUTIVE MEETING**

There was confusion amongst some members concerning spousal/ partner coverage for Medoc travel insurance. NAFR National Office (NO) stated that membership in NAFR was required for spouse/partner coverage. Johnson Inc stated in their Medoc brochure that a Family Plan was available and spousal/partner membership in NAFR was not required.

E-mails were sent to both parties asking them to confirm current requirements for spousal/partner coverage. Both parties confirmed the following requirements:

A spouse qualifies for the Medoc travel insurance only if the spouse is also a member with the National Association of Federal Retirees and is covered by the PSHCP.

- There is no longer a 'Family Program' – this program was discontinued about 6 years ago.
- If you had been with the NAFR since before 2017 and both you and your spouse had been covered by the Medoc travel insurance since, then your spouse does not need to become a member with the association to qualify for Medoc as your policy is grandfathered. The requirement for a spouse to be a member to qualify for Medoc came into effect January 2017, so if there hasn't been an interruption in your service with Medoc and with the Association then you can keep the single membership with NAFR and your family policy coverage with Medoc.

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A member asked for information regarding survivor benefits for PSHCP and PDSP. Information was sent to member.

Gordon Richardson HBO North Island- John Finn Branch



**National Association of Federal Retirees  
North Island – John Finn Branch (BC06)  
Special Executive Meeting Minutes  
Monday, November 7, 2022**

**Call to Order – 11:00 am**

**Welcome:** President - Norma Dean

**Attendees:** Norma Dean, Bill Turnbull, Cecile Turnbull, Steve Bunyan, Warren Kelley, Scott Hodge, Gordon Richardson, Cherie Kelley.

**Absent –** Lorene Hill and Lena Jenkins

**Approval of the Agenda:** All approved

**New Business:**

2 items for discussion:

- Officially appointing Scott Hodge as Treasurer
- Designating cheque signing authority

**Motion by Cecile Turnbull –** That the treasurer's duties be officially assigned to new member Scott Hodge pending final approval by the membership at the AGM in March. 2<sup>nd</sup> – Steve Bunyan. All approved.

That the Executive has approved the following five executive members to have signing authority with any two to sign on all cheques.

- Scott Hodge – Treasurer
- Norma Dean – President
- Warren Kelley – Vice President
- Cecile Turnbull - Secretary
- Steve Bunyan – Membership

Approval – All approved

**Adjournment.**

**Next executive meeting:** Tuesday, December 6, 2022