

National Association of Federal Retirees
North Island – John Finn Branch (BC06)
Via Zoom - Executive Meeting Minutes
March 02, 2021

Attendees:

Norma Dean – President,
Warren Kelley – Vice President,
Steve Bunyan – Membership
Bill Turnbull - Communications
Gordon Richardson – Health Benefits
Cecile Turnbull – Secretary, Programs

Brad Bridgeman - Director
Cherie Kelley - Telephone
Serge Gosselin - Treasurer
Kevin Weighill – Newsletter
Deb Yelf - Welfare

Absent: John Renaud

Meeting called to order at 1:05 pm by Norma Dean. The president welcomed everyone.

Agenda: The agenda was accepted as sent out. Moved by Bill T, 2nd by Gordon R. All approved.

Minutes: The February executive minutes (revised) accepted as sent out. Moved by Cecile T, 2nd by Cherie.

Committee Reports:

Treasurer: Serge went over the Financial reports (forwarded earlier). Serge sent out the end of the year reports from the Quicken file and from the NO – CRM. A different format but both balanced.

- Account Balances as of end of 2020 - Bank - \$9,559.91 – Cash Account - \$4,497.66. Total Assets amount to \$50,498.28. With a Total Surplus of 6,929.73 after expenses.
- **Motion by Serge:** The Reviewed Financial Statements for the year 2020 showing Earnings of \$6,929.73 were presented. 2nd by Steve Bunyan. All approved.
- Account Balances as of the end of February – Bank - \$13,554.93 – Cash Account - \$637.69. Total Assets amount to 50,498.28. With a Total Surplus of 135.05 after expenses.
- **Motion by Serge:** to accept the 2021 financial reports to date as presented, 2nd by Warren. All approved.
- The Financial reports will be attached to these minutes for members to review for the AGM.

Membership: Steve –

- Total 1332 households, 709 doubles, 623 singles for 2041 members. CRM – 2034

Newsletter: Kevin –

- Steve went to the new Printers to verify the specifications
- Once the document is sent to the printers at the beginning of the week it will be ready by Friday.
- Quest is still closed so Steve will continue with stuffing envelopes.
- Kevin suggested just folding the newsletter and stapling at the open end. It would save envelopes.
- It was felt that money was not an issue for Quest to continue in the future.
- Everyone thanked Kevin for his years of service doing the Newsletter.

- Cherie has volunteered to undertake the Editor job with the Newsletter with help from Kevin and Warren.

Health Benefits: Gordon –

- No report at this time.

Communications: Bill –

- Bill sent 2 e-blasts – one regarding the newsletter, the other in invite to the AGM.
- The newsletter will be uploaded to the website
- These minutes will contain the end of year financial reports for members to see in advance of the AGM.

Communications 2: Brad –

- The next Executive ZOOM meeting in April will have a new password.
- Brad has set up Yes/No questions for the AGM elections.
- The AGM will be recorded.

Programs: Cecile –

- No report at this time.

Welfare: Deb –

- No members passed away in February
- Deb will connect with Norma and hand over – stamps, cards, and float for Welfare.

Telephone: Cherie –

- Received list from Steve to make calls.

Advocacy: Warren –

- Warren will send out notices and information to the executive and members as it is received.

Old/New Business:

Budget: 2021 Budget

- A long discussion was held on the Budget including allocation of Surplus Branch Funds.
- NO - on the National Website portal - they are going ahead with reserves, but locally confusion as to when this should happen – 3 years possibly to get organized.
- Serge showed the budget for 2021 and after some discussion it was agreed that we should purchase a branch computer for publishing the Newsletter.
- **Motion:** Cecile moved that the Budget be approved with the addition of \$2,500.00 to the equipment line for a computer purchase. 2nd by Bill. All approved.
- Budget to be presented and approved by the membership at the AGM for 2021.
- Warren will get some estimates on an Apple computer.
- Following the meeting, Bill sent some information in regards to computer specifications.

Zoom AGM March:

- The AGM will be held on Wednesday, March 17, 2021
- We are hoping for a Quorum as required by our by-laws

Elections:

1. Brad and Cecile will host the Elections.
2. Cecile will present a Power point with the present executive, with those leaving and changing positions along with possible new members.

Slate:

- **VP and Advocacy** - Warren Kelley - Willing to stand
- **Membership Director** - Steve Bunyan - Willing to stand
- **Newsletter** - Kevin Weighill – Retiring
- **Newsletter** – Cherie Kelley – Willing to stand
- **Health Benefits Officer** - Gordon Richardson - Willing to stand
- **Welfare** - Deb Yelf - Retiring
- **Welfare** - Lena Jenkins - **New** - Willing to run
- **Director at Large** - John Renaud - Retiring
- **Director at Large** - Lorene Hill - **New** - Willing to run

Newsletter – June and beyond:

- New executive member to take over.

Recruiting Focus Group:

- Norma, Bill, Cherie, Gordon, and Steve to meet at the Legion on March 25th @ 1:30 pm
- Cherie to set up meeting with the Legion.

Gifts:

- Discussion about Retiring Volunteers tabled to next meeting.

Announcements: Cecile mentioned the passing of Jim Cotter, a long-time member and President of the Sidney Branch for 22 years.

Next Executive Meeting - Tuesday, April 06, 2021

Adjourned – 3:00 PM

Minutes – Cecile Turnbull

President – Norma Dean
