



NORTH ISLAND - JOHN FINN

National Association of Federal Retirees
North Island – John Finn Branch (BC06)
Executive Meeting
05 April 2016 – Comox Legion

Bill called the meeting to order at 1300 hours.

Present:

Bill Turnbull - President	Steve Bunyan - Membership
Kathi Brown - Vice President	Kevin Weighill - Newsletter
Edith Kelly - Secretary	Clint Halfkenny - Benefits
Cecile Turnbull – Programs	Deb Yelf - Welfare
Dale Dean - History	Marjorie Arnold – Director

Absent: Serge Gosselin – Treasurer
Norma Dean – Telephone Coordinator

Steve moved that the agenda be approved as presented; seconded by Kathi. Carried.
Cecile moved that the 1 March 2016 minutes be approved; seconded by Steve. Carried.

Committee Reports:

Treasurer: Serge submitted a report that as of 31 March 2016, the branch savings and cash accounts totaled \$50,089.91. Income for the period 01 January to 31 March 2016 was \$7,451.60 and expenses were \$3,991.35, resulting in a surplus of \$3,460.25. Bill moved that the financial statement be accepted as presented; seconded by Kevin. Carried.

Membership: Steve reported that there are currently 749 single and 747 double memberships for a total of 2243 members in 1496 households. Steve requested help in contacting members who still have not paid their 2016 dues. We could lose 40-50 members if they do not renew as soon as possible. Steve noted that most of these members paid by credit card when they joined and may have mistakenly thought renewals would automatically be charged each year to their credit card.

Newsletter: Kevin reported he had received the message Bill had received from SAGE on report submissions. Karen Ruttan, the new SAGE contact, advised a similar process will be followed with branch announcements. The next deadline for passing items to Kevin for SAGE is 14 May.

Bill reported that there are a significant number of branches that still rely on SAGE to get their newsletters out.

Benefits: Clint had nothing new to report.

Programs: Cecile reported sending another e-mail to the hotel requesting pricing for the June meeting, but has not received a reply. The advertised luncheon cost remains at \$17.00. We will absorb the difference; however, eventually we may have to raise the cost and perhaps even look for another location.

Moved by Kevin that the luncheons stay at the present location and the cost remain at \$17.00; seconded by Deb. Carried.

Communications: Bill reported that the website is up-to-date. He has put up the AGM minutes, the last Executive meeting minutes and the one picture that was taken at the AGM. It was decided, starting with the next newsletter, to include a short bio on an executive member.

Welfare: Deb reported we lost two members in March and another is undergoing treatment for breast cancer. She also advised she will not be at the May meeting.

Telephone: Absent.

History: Nothing to report.

NEW BUSINESS:

2015 Financial Reporting: Bill sent the following reports by e-mail to National Office: our 2015 account balances, a 2015 income and expense report, a report on membership dues transactions out of our little data base and a chequing account transaction report. These are required because we do not enter all those things into the Customer Relationship Manager (CRM). Also included was the 2015 Financial Review conducted by John Renaud and Dave Shewchuck, the 2015 Representation letter signed by Serge and Bill, the 2016 Budget document and the Minutes from the AGM. That concludes our reporting requirements for 2015.

In January Bill and Serge put our income and expense report into that CRM system. We had to do it their way but will still continue recording our way. Serge still has to figure out how to finalize our 2015 numbers in the CRM. He was going to contact Paula Gilmore at National Office to find out how it is done but was not at the meeting to give a report.

Chilliwack Conference: Bill, Kathi and Steve will attend as delegates and Cecile as an observer. Bill earlier polled the executive by e-mail and they all approved a donation of up to \$300 to help cover the cost to bring the new National Director of Communications, Nathalie Trepanier, to the meeting. The repatriation of funds and its inequities will be a topic at this meeting.

National Strategic Plan: The proposals outlined in the recently released National Strategic Plan were discussed. It was noted that many items in the plan are things we would expect from National Office as a matter of course. So Bill wondered why they would not be part of the operational budget. A fee increase is proposed. Fees have not kept pace with inflation and so there is little point in complaining. However, the question could be raised at the Chilliwack meeting to hear the opinions of other branches.

Advocacy Program Officer (APO): The APO will replace the former Provincial Advocacy Officer. Brian Strongman has developed recommendations on the role for submission at the 2016 AMM. Each province will have an APO, operating under the guidance of the National Director of Advocacy, for a renewable two year term.

Annual Branch Volunteer Event: There are 25 eligible telephoners and executive members. A number of suggestions were made and various locations discussed. It will be held in July, but further decisions will be made at the May meeting. In the meantime, a current telephone number or e-mail address for each person will be compiled in case the event needs to be rescheduled.

Next Executive Meeting – 3 May 2016

Adjournment. The meeting adjourned at 1400 hours.

Edith Kelly, Secretary

Bill Turnbull, President