



NATIONAL ASSOCIATION OF FEDERAL RETIREES
Vancouver Island North Island Branch - BC 06
Executive Meeting - 04 Mar 2014

Bill called the meeting to order at 1305 hrs.

In attendance were:

Bill Turnbull	President	Cecile Turnbull	Past President / RSO
Dale Dean	History	Kevin Weighill	Newsletter
Serge Gosselin	Treasurer	Steve Bunyan	Membership
Clint Halfkenny	HBO	Deb Yelf	Welfare
Vivian Lochridge	Director	Marjorie Arnold	Director
Mary Kamann	Director		

Absent were:

John Challender	Communications	Karen Finn	Secretary
Kathi Brown	Vice President	Norma Dean	Telephone Coordinator

The meeting agenda was accepted. Clint moved that the minutes of the last meeting be accepted; seconded by Deb. Carried

Committee Reports

Treasurer: Serge presented financial statements for the period ending 28 Feb 2014 showing branch savings and cash accounts totalling \$41,155.59. Income was \$4869.41 and expenses \$2071.70. Serge moved that the financial statements be accepted as presented; seconded by Kevin. Carried. Regarding the **budget**, it was agreed that the combined amounts for Ticket Sales & Draws should be separated for clarity.

Membership: Steve reported that his records show 686 single memberships and 753 double memberships. With spouses, the total membership count is 2,192.

Newsletter: Kevin stated that the spring newsletter went out on time. He was asked to correct a couple of minor errors for the next edition.

Benefits: Clint said that he receives quite a few calls from members requesting health care expense information for income tax purposes. He stated it was easy to go on-line with Sun Life to get a complete report on expenses.

Programs: Bill went to the Best Western and signed to contract for the March luncheon, which will be a hot/cold buffet. He asked Vivian to take over as Programs Director.

Communications: In the absence of John Challender, Bill said the new web site is in the process of being set up. He hopes it will be a better tool for keeping in touch with members.

Welfare: Deb reported that two members had passed away and two get-well cases had developed since the last report. Appropriate cards have been sent.

Telephone: Norma was away, but had reported that the telephone committee is making their calls. She has a new volunteer for Campbell River. Some of the lists still contain the Board and other phone callers. Steve promised to make corrections.

Old Business

Bill noted that our large GIC is locked in until 16 September 2016 and that the smaller GIC was “rolled over” on 15 February so that it remains cashable. The process will have to be repeated before 15 February 2015.

Elections at the AGM will be conducted by Cecile. A slate of proposed or standing executive will be presented and the membership will have the opportunity to nominate from the floor. A notice to the membership went out in the newsletter. We are trying to re-establish the staggering of election years so that only one-half of the Board is elected in a given year.

Meal Costs: A brief discussion was held on the room rental charge at the Best Western and it was decided that, for the foreseeable future, the Branch would cover this cost to lower the luncheon price for members. This expenditure was included in the 2014 budget. Kevin moved that “the Branch pay room rental costs for General Meetings at the Best Western Westerly Hotel.” Seconded by Deb. Carried.

AGM: Board members were assigned jobs for the upcoming meeting.

Serge will present the year-end financial report and the budget for 2014 for member acceptance. It is expected that John Renaud will present the Financial Review report. Bill noted that the AGM minutes need to contain a statement like “the audited financial statements were accepted by the membership”.

Notice of Motion: The outdated branch by-laws, newly revised, will be presented to the membership and they will have the opportunity to make suggestions or revisions up to and including the next General Meeting in June, when they will be voted on by the members present. It was agreed that the revised Branch by-laws require a 2/3 majority of those voting to approve by-law amendments, a quorum being present.

Guest speaker: John Duncan, MP will be our guest speaker and suggested topics of discussion could include – Health Care, Canada Health Accord, Seniors issues and Veterans.

Announcements:

Steve presented an update to the membership list.

It was moved by Deb and seconded by Kevin that the meeting be adjourned. Carried

The meeting was adjourned at 1410 hrs.

Cecile Turnbull, Acting Secretary

Bill Turnbull, President

Attachments - 1

2014 Budget – 2013 Actual

FSNA Vancouver Island North - Branch BC06				
	Actual	Budget	Actual	Budget
Revenue:	2012	2013	2013	2014
Membership Fees Collected by Branch	3373	3400	7154	7500
Dues Deducted at Source (DDS) Revenues	12613	12600	12868	13460
Per Capita from National Office			99	105
Luncheon Ticket Sales	8703	9850	9654	9120
50/50 Draws			766	1020
Bank Interest	1	1	1	1
Other Income		100	338	135
Total Revenues (A)	24690	25951	30880	31341
Expenses:				
Office Rental				
Per Capita Remittance to National Office	2834	2850	6596	6900
Postage/Post Box Rental	3207	3335	2654	3480
Phone/Internet				450
Stationery/Supplies/Copying/Printing	3810	3985	4589	4585
Bank Charges/Returned Cheques	69	100	-75	50
Branch Meeting Expenses	11747	11500	10907	10470
Regional/National Conferences/AGM Travel	1829	1850	1127	1600
Local Travel	270	350	414	400
Social Gathering Expenses	816	800	508	500
Donations/ Community Activities	2044	135	681	1700
Honoraria/Salaries/Professional Fees				
Gifts/Pins/Badges/Other Promotional	10	200	420	180
Misc		200	393	
Total Expenses (B)	26636	25305	28215	30315
Operating Surplus (Deficit) (A-B=C)	-1946	646	2665	1026
Transfers to Reserves:				
Defence of Benefits Fund (D) Income	513	580	641	700
AGM (E)				
Total to be Transferred to Reserves (D+E=F)	513	580	641	700
Increase (decrease) in Unreserved Members Equity (C+F=G)	-1433	1226	3306	1726